

City of Danbury
Regular Council Meeting
Minutes
Thursday, July 21, 2022

Call To Order: Called to order at 6:30 p.m. by Mayor Sue Powell

Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks and Jon Williams

Council Absent: Kylie Kroschel

Staff Present: Erin Nolan – Secretary. Kristina Watson-Utility Supervisor, Lennie Minter –Utility Worker, Chief Randy Rhyne

Pledge

Prayer: Rocky Hicks

Public Comment

NONE

Mavor Update

Reminder of Utility Ordinance Workshop Tuesday July 26th, 2022. City Newsletter: see if there is a way to use Blackboard for citizens to sign up to receive it via email.

Council and Staff Comments:

Keith Woods- the county is out cleaning the culverts.

Sue Powell do not need to wait until we have a long list of potholes. Can send them in a few at a time.

Jon Williams- reached out about the repainting of the crosswalks.

Went to General Business

Consent Agenda

1. Consideration of Monthly Bills (Check Register from 6/1/2022- to 6/30/2022)
2. Consideration of May Financial Statements
3. Consideration of May Police Report/Maintenance Log
4. Consideration of May Municipal Court Report
5. Consideration of May Community Center Report
6. Consideration of May Park Report
7. Consideration of May Time Report
8. Consideration of May Utility Report

9. Consideration of City Council Minutes (June 16, 2022, July 7, 2022)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

Motion by Keith Woods and seconded by Rocky Hicks to accept the consent agenda. PASSES

General Business:

1. Discussion and Consideration of the DISD Homecoming Parade Route. (Bonnie Phillip)

Parade will be the same route as last year. The parade will be September 12th, 2022. Chief Bracken will need to meet with Chief Rhyne to help get volunteers to help with cross traffic during the parade.

She was concerned about the drought and it hindering the senior class from being able to do the bonfire. It was asked to be put on the next meeting agenda so that an alternate date could be discussed.

Motion made by Rocky Hicks and seconded by Gordon Hatthorn to accept the presented route for the DISD Homecoming Parade.
PASSES

2. Discussion and Consideration of Replat Approval for a subdivision plat of 1.58 acres out of tract 64 of the South Texas development company subdivision in the Henry Austin Survey, No. 5, Abstract 12, Brazoria County, Texas. (2619 County Road 208). (Janet Maxey)

Motion by Rocky Hicks and seconded by Keith Woods to accept the replat for a subdivision plat of 1.58 acres out of tract 64 of the South Texas Development company subdivision in the Henry Austin Survey, NO. 5, Abstract 12, Brazoria County, Texas. (2619 County Road 208). PASSES

3. Discussion and Consideration of Health Care for City Employees. (Sue Powell)

Motion made by Gordon Hatthorn and seconded by Jon Williams to approve the Health Care for the City Employees at the 12% increase for the 2022-2023 year and new monthly rate of \$746.86.
PASSES

4. Discussion and Consideration of Cynthia Sharp attending the 2022 Texas Court Clerks Association Conference. (Sue Powell)

It is November 7th, 8th and 9th.

The fees are \$300 for the conference and 4 night hotel stay of \$544.40.

Motion by Jon Williams and seconded by Keith Woods to approve Cynthia Sharp to attend the 2022 Texas Court Clerks Association Conference.

PASSES

5. Discussion of projects for LyondellBassell to come and complete in the City. (Sue Powell)

Tabled to next meeting August 4th.

6. Discussion and Consideration of Erin Nolan becoming a member to Salt Grass Chapter of Texas Municipal Clerks, Inc. (Sue Powell)

Good resource for Erin, networking. They have meetings once a month. There is a membership fee of \$70.00.

**A motion made by Rocky Hicks and seconded by Gordon Hatthorn to approve Erin Nolan becoming a member of the Salt Grass Chapter of Texas Municipal Clerks, INC.
PASSES**

7. Discussion and consideration of repairs for the Community Center Doors and Floor waxing. (Sue Powell)

**Rocky Hicks would like to see an itemized listing of the quote for waxing the floors.
Sue Powell states that when they had the community center power washed that water went in under the door jam. Rocky Hicks will help to complete a scope of work for the doors.**

Tabled until next meeting August 4, 2022.

8. Update from the Police Department. (Chief Randy Rhyne)

Chief has been looking for employees. Might have found someone but dilemma is that they could only do part time. Might have to consider dual commission. He doesn't want to just hire anyone. He will look at the Ordinance and Policy and see what needs to be changed and bring it to council for their approval and support.

9. Discussion and Consideration of a Resolution 22-0006 adopting a Key Holder Policy. (Sue Powell)

Keith Woods- change the date it's not the 201st day. Erin Nolan stated that the one to be signed in the folder had the correct date.

Keith Woods-I haven't read it enough.

Motion by Rocky Hicks and seconded by Jon Williams to approve the Resolution 22-0006 adopting a Key holder Policy. Passes but Keith Woods abstains.

10. Discussion and Consideration of a Community Wide Event at Skrabanek Park. (Sue Powell)

A Back to School bash in the park, August 14, 2022 4 pm – 7 pm. Having different things for the community to participate in, ideas to have sponsors for snow cones so that there isn't a charge to the community, Rocky Hicks said have different booths set up for different things example library, project graduation etc.

No Action

11. Discussion and Consideration of going into an Agreement with City of Angleton for Emergency Utility help if and when needed. (Sue Powell)

Utility department we only have 3 employees, if they are all sick then who is certified to do what they do. No one has the proper certification. Sue talked with Angleton they have inter-city agreements with other cities to be able to help in these situations if needed.

No Action

Rocky Hicks, Jon Williams and Gordon Hatthorn all exited the room at 7:46 pm

Exited general session at 7:47 p.m. and council went into Executive Session.

Executive Session:

12. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

13. Council will convene in Executive Session pursuant to Section 551.071 of the Government Code to seek advice on pending or contemplated litigation and to discuss a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in open meeting.

General Business: re-entered General business at 8:15 p.m.

14. Possible Discussion and consideration of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All City Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

No Action

15. Possible discussion and consideration on pending or contemplated litigation discussed in executive session.

No Action

Moved to Consent Agenda

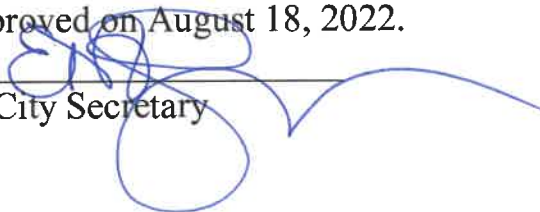
Adjourn/Dismiss: Mayor Suzanne Powell adjourned meeting at 8:21 p.m.



Mayor Suzanne Powell



Minutes Approved on August 18, 2022.

ATTEST: 
Erin Nolan, City Secretary